



# Enforcing Judgments

## Mendelsons Fixed Price Fully Inclusive Legal Solutions.

### ACTION FORM

**Victoria**

- \* Warrant of Seizure
- \* Attachment of Earnings
- \* Summons for Oral Examination
- \* Seizure and Sale of Real Estate
- \* Bankruptcy

#### YOUR INFORMATION (For first time clients)

Full name(s) if an individual or company name if a company or name of trustee, if a trust:	..... .....		
Address:	.....	State:.....	P/Code:.....
Contact Person and position:	Name:.....	Position:.....	
Contact Details:	.....	.....	.....
If you are a corporation your ACN or ABN:	.....		

#### DETAILS OF THE PERSON OR COMPANY YOU HAVE THE JUDGMENT AGAINST ('DEFENDANT')

Full name of individual or company:	..... .....If a company, ACN:.....		
Contact Person:	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> .....		
Contact Details:	.....	.....	.....
Address:	.....	State:.....	P/Code:.....

#### AMOUNT OWED TO YOU

Original judgment amount	\$.....	
Less total payments received:	\$.....	
Amount Owing:	\$.....	
Further relevant information and additional comments:	..... ..... .....	

#### YOUR ACTION TO DATE

Has there been any correspondence with the Defendant?	No <input type="checkbox"/>	Yes <input type="checkbox"/>	If Yes, summarize:..... ..... .....
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#### YOUR DOCUMENTS

Please provide copies of the following documents	Judgment Order
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**ENFORCEMENT ACTION TO BE TAKEN** (tick one only)

<input type="checkbox"/>	<b>Warrant of Seizure</b> Address the Sheriff is to be sent to (must be in Victoria) ..... P/Code: .....
<input type="checkbox"/>	<b>Attachment of Earnings</b> Debtor's occupation: ..... Name of employer (must be in Victoria): ..... Address of employer: ..... P/Code: .....
<input type="checkbox"/>	<b>Summons for Oral Examination</b> Home address of debtor: .....P/Code: ..... (Victorian address must be confirmed, as documents must be served personally on the debtor).
<input type="checkbox"/>	<b>Bankruptcy</b> Home address of debtor: .....P/Code: ..... (Address must be confirmed, as documents must be served personally on the debtor).
<input type="checkbox"/>	<b>Seizure &amp; Sale of Real Estate</b> Victorian home address of debtor: .....P/Code: ..... (Address must be confirmed, as documents must be served personally on the debtor). A Warrant of Seizure must be carried out first and be returned by the Sheriff as uncollected.

Sign:...../...../20.....

Email:..... Phone:.....

Mobile:.....

Your name:.....

Your position (tick one box only)

Principal  Director  Employee **TO PROCEED IS SIMPLE**

1. Complete this form.
2. Post, fax or email to Mendelsons Lawyers  
Private Bag 6, Mitcham, 3132  
Fax: (03) 9872 4757  
Email: legal@mendelsons.com.au

**NO NEED TO PAY NOW**

We will email a tax invoice to you.  
**You are committed only after you have paid.**

**VICTORIAN ENFORCEMENT NOTES**

There are separate detailed, Mendelsons Fixed Price Fully Inclusive notes for:

Attachment of Earnings	Warrant of Seizure	Summons for Oral Examination
Bankruptcy	Where you have a Judgment exceeding \$10,000	
Company Wind-Up	For undisputed amounts owing by companies or for judgments against companies \$4,000 and over.	
Seizure and Sale of Real Estate	The debtor must own real estate in Victoria. A requirement is that a Warrant of Seizure be issued first.	